



1815 E 63rd St.
Kansas City, MO 64130
www.BrooksideCharter.org



Phone: 816-331-2192

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BSDS, Inc dba Brookside Charter School

MINUTES
January 22, 2024
5:30 pm

Join with ZOOM

<https://us02web.zoom.us/j/82127625843>

Directors Present: Dr. Eric Sipes, Dr. Kerry Dixon, Jason LaSalle, Tiffany Price, Kiva Dennis, Sherry Twyman
Directors Absent: Vicki Miller, Kraig Kohring, DiAnna Saffold **Guests Present:** Kelly Sales, Roger Offield, Kirstie Smith, Amber Howerton, Rebecca Duguid, Todd Baston

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, January 22, 2024 at 5:34pm.
2. Motion to accept the agenda
 - a) Sherry Twyman motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Sherry Twyman motioned to approve the minutes from the Brookside Charter School board of directors meeting on Monday, December 18, 2023.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) No visitors comments.
5. Committee Report for the upcoming month
 - a) Roger Offield shared the committee report for the upcoming month.
6. Financial Committee Report - EdOps



a) EdOps Dashboard – **Need Board Approval**

- a. Roger Offield reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
- b. Jason LaSalle motioned to approve the EdOps Dashboard as presented.
- c. Sherry Twyman seconded the motion.
- d. The board voted to approve the motion - Approved

b) Check Registry – **Need Board Approval**

- a. Roger Offield presented the Check Registry. Provided in board packet.
- b. Sherry Twyman motioned to approve the check as presented.
- c. Jason LaSalle seconded the motion.
- d. The board voted to approve the motion - Approved

7. Superintendent's Report – Roger Offield

a) Enrollment/Attendance –EAD Report

- a. 92% Attendance, 703 students enrolled

b) Board Policy

- a. Board Policy Committee will begin meeting in February

c) 2024-2025 Calendar

- a. Options have been sent to staff and will be sent to families in February. Board will vote on 2024-2025 Calendar at February meeting.

d) HR Timeline

- a. Stay conversations and 1:1 meetings are happening. Letters of Intent will be sent in February.

e) Expansion Update

- a. Roger Offield shared an up date on the following items:
 - i. 1800/1912 E Meyer Blvd. and Research Medical Center
 - ii. NTS Letter of Interest (LOI)



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iii. STEAM Building

8. Motion to adjourn

- a) Sherry Twyman motioned to adjourn the meeting.
- b) Jason LaSalle seconded the motion.
- c) The board voted to approve the motion - Approved

Next Meeting - Monday, February 26, 2024

Sherry Twyman, Sec

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

Posted 1/19/2023

Front Lobby, Website, and District Calendar



b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.